



COVID-19 - GUEST INFORMATION FORM
RIGHT OF CONVEYANCE OR ADMISSION RESERVED

We appreciate that we are asking for more detailed information than usual. This information is to ensure we can address appropriately any risks should you or one of our guests or staff become ill with suspected COVID-19, and to ensure that in such an event, the required contact tracing can be carried-out. All information provided will only be shared with authorised persons. NOTE: As per the regulations to the Disaster Management Act, 2002 published on 17 March 2020, any person who intentionally -

- Misrepresents that he/she/any other person is infected with COVID-19 is guilty of an offence and on conviction can be fined and/or imprisoned (for up to 6 months).
- Exposes another person to COVID-19 may be prosecuted for an offence, including assault, attempted murder or murder.

GUEST DETAILS

NAME		SURNAME	
ID / PASSPORT NUMBER		CONTACT TEL NUMBER	
EMAIL ADDRESS		COUNTRY/PLACE/TOWN OF RESIDENCE	
EMERGENCY CONTACT NAME (Not travelling with you)		CONTACT NUMBER	

GENERAL HEALTH QUESTIONS

Rate your overall fitness level on a score of 1 - 5 5 = very fit, 3 = average fitness & 1 = unfit Circle your rating	Do you suffer from any of the following chronic ailments?		
1 2 3 4 5	Diabetes	YES / NO	
Are you a smoker or have recently quit smoking?	Cardiovascular disease	YES / NO	
YES / NO	Hypertension	YES / NO	
Do you have any physical impairments? Please indicate:	Are you?	Under 65 years	
		65 - 70 years old	
		70 - 85 years old	
		85+ years old	
Have you travelled internationally in the last 30 days?	YES / NO		
If yes:			
a Which country(s) have you visited?		Dates:	
b If SA Resident, which country did you return to SA from?		Dates:	
In the last 14 days, to your knowledge, have you been in close contact with anyone who tested positive for COVID-19, or is in quarantine, or is awaiting a COVID-19 test result?	YES / NO		
Are you awaiting test results of a COVID-19 test?	YES / NO		
Do you have travel insurance which covers your medical and quarantine and isolation costs in the event you come into contact with COVID-19 positive people or contract COVID-19? (For international visitors only)	YES / NO		

GUEST SIGNATURE		DATE	
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TRIP & DAILY HEALTH

Check In		Check Out	
Date:		Date:	
Room Name		Room Name	
*Temperature		* Temperature	
Staff signature		Staff signature	
Flights taken (no.s)		Flights	
COVID Symptoms?		COVID Symptoms?	
Cough	YES / NO	Cough	YES / NO
Sore throat	YES / NO	Sore throat	YES / NO
Shortness of breath	YES / NO	Shortness of breath	YES / NO
Cleared to Check-in	YES / NO		
COVID19 Briefing given	YES / NO		
Staff signature		Staff signature	
Guest Signature		Guest signature	

*Minimum one daily temperature required